

Cridling Stubbs Parish Council

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(Written questions to be submitted by 28th June 2022)

Simon Riley
Cridling Stubbs Parish Council
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Cridling Stubbs
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WF11 0AY

20th June 2022

Dear Councillor,

Notice is hereby given that the Meeting of the Parish Council which will be held in the Village Hall on Thursday 30th June 2022, at 7.00 pm, when your attendance is required.

Yours Sincerely

S. Riley, Chair

Agenda

1. To consider the extent, if any, to which the press or public are to be excluded from the meeting.
2. Declarations of personal and prejudicial interest, if any.
3. To receive apologies for absence.
4. The meeting will be suspended for a period of public participation, to enable members of the public present to ask questions.
5. Minutes of the Meeting of the AGM Parish Council held on 19th May 2022 to be approved and signed as a true record.
6. To consider and approve the Schedule of Accounts for Payment.
 1. Bank Account and 2022/23 Budget.
 2. Public Liability Insurance
 3. Grass cutting
 4. Defibrillator and Defibrillator training
 5. Laptop
 6. Sanitation for the Play Park

7. To consider and decide whether the Parish Council has any objections or wishes to express support for planning applications (if any) reviewed by Selby District Council since the last meeting of the Council.
8. PC Website, including, publishing the PC mins until the Website is operational.
9. Play Park equipment.
10. Bus Shelter.
11. Training PC Members.
12. PC Clerk.
13. Members' Items.
14. Date for the next Parish Council Meeting.

Signed,

A handwritten signature in black ink, appearing to read 'Simon Riley', written in a cursive style.

Simon Riley, Chair

SR

Meeting of Cridling Stubbs Parish Council

Thursday 30th June 2022 – 7pm

Present; Chair, Simon Riley (SR) Vice Chair, Rod Copley (RC) PC, Jackie Howarth (JaH) PC, Jenny Howarth (JeH)

In Attendance: 7 Members of the public

It was announced that due to the exceptional circumstances of no Parish Clerk employed or available, Janet Senior would take the minutes.

Agenda and Minutes:

1. **To consider the extent, if any, to which the press or public are to be excluded from the meeting**
No comments
2. **Declarations of personal and prejudicial interest if any**
No declarations of interest were received
3. **To receive apologies for absence**
PC, Cherry Bullimore
4. **The meeting will be suspended for a period of public participation, to enable members of the public present to ask questions**
 - Ragwort growing in the playground surrounding area. Highways are responsible for adjoining grass verge and dyke area. **Action:** SR, will investigate removal.
 - Had the Parish Council received all paperwork/documents/financial accounts etc from the previous Parish Council? SR, confirmed he had received everything, however due to circumstances no official handover with the previous Parish Council Chair had taken place. Dates are being agreed and will shortly take place.
 - Concerns were raised at the increase of speeding vehicles through the village. Local Council/Highways department would have to be contacted to see if anything could be done. **Action: SR**
 - Grass cutting – Deferred to agenda item
5. **Minutes of the Meeting of the AGM Parish Council held on 19th May 2022 to be approved and signed as a true record**
The minutes of the AGM meeting held on the 19th May 2022 were accepted as a true record, proposed by RC, Seconded by JaH, all were in favour.
Matters arising – None
6. **To consider and approve the Schedule of Accounts for Payment.**
 - 6.1 **Bank Account and 2022/23 Budget.**
 - SR, gave an update of the bank account and outstanding payments.

- The opening of a new bank account is on hold due to a change in banking regulations, were a Clerk has to be employed before a new account can be opened. A request has been made to the previous PC account signatories to process a Mandate to remove them and instate members of the new PC on the old account. Previous signatories to investigate the change in banking regulations.
- An interim arrangement has been agreed with the Chair of the current PC and the signatories of the previous PC, that they would continue signing cheques on request of the current PC and a full audit trail is proven with all members of the current PC to sign a written request. This is to action any outstanding payments.
- SR, confirmed this was not an ideal situation, but a way forward for now and thanked the previous signatories for their assistance in this matter.

6.2 Public Liability Insurance

- Concerns that the policy would expire on the '31st March 2022' leaving no insurance cover in place, there for immediate action was taken to renew the policy of £944.30
- With the bank account unresolved at the time SR and RC had paid this themselves. They will invoice for reimbursement accordingly.
- The quotes with a 1 year policy instead of the 1-3 year policies was agreed for 2023. JaH Proposed and RC seconded. All were in favour

6.3 Grass cutting

- Noted, small area where the second grit bin stands at the end of village by the sharp bend requires cutting along with the Playpark area. This request has been passed to the company carrying out the cutting for future cutting.
- Overgrown hedgerows will not be cut until the fields have been harvested.
- Grass cutting cost £71.75 each cut.

6.4 Defib' and Defib' training

- The Defib has never been stored in an external/outdoor secure cabinet due to cost of the external/outdoor cabinet, (£400.00), investigation to see if one could be obtained cheaper.
- The child defib pads ordered by the previous PC are still waiting delivery due to shortages created by the Pandemic and Logistics issues. The previous PC was asked to keep the order in place and not to cancel the order, to which they agreed.
- JeH, gave an update - Parts had been ordered for the existing defib (Adult pads and battery at a cost of £136.80)

Defib Training had been sourced. Two training sessions were offered, one on a midweek evening and one at the weekend. Max of 20 people per session. 'Free of charge' to all adult/children who reside in the village. If interest warranted a further date could be added. **Action:** JeH, to organise accordingly.

6.5 Laptop

- SR, confirmed that the PC laptop had been unlocked by a Company at a cost of £50, but they are unable to access/open any files on it. No Office package is installed on the laptop, this could be done at accost of £55 per year rental. All agreed to wait until the Clerk was in place
- The same company could develop and maintain a new PC website, within the required Government regulations. This new website would be the property of the PC and not individuals. New email addresses would be created. All agreed further investigations would take place to create the website. **Action** – SR, website/laptop.

6.6 Sanitation for the Play Park

- As PC, Cherry Bullimore was not present to update the Parish Council on her findings, therefore this was deferred to next PC meeting.

7. To consider and decide whether the Parish Council has any objections or wishes to express support for planning applications (if any) reviewed by Selby District Council since the last meeting of the Council

There are no objections received/raised. No new applications on the updates for Cridling Stubbs.

8. PC Website, including, publishing the PC mins until the Website is operational

In the interim period the Minutes will be printed, and hand delivered to all residents and posted on the Village Notice Board.

9. Play Park equipment

Grants for improving access into the playground. **Action:** JeH will investigate this

10. Bus Shelter

A request was raised on the Village Meeting if a bus shelter could be put in place so the residents children, while waiting for their school buses could wait in due to bad weather **Action:** SR, will make inquiries to the North Yorkshire Council

11. Training PC Members

New Passwords and the link to Yorkshire Local Council Association was handed to the PC members and they were requested to look into what training they require.

12. PC Clerk

Required. **Action:** SR, to action agreed job vacancy advertisement and relevant details. Advert to be approved and advertised through local Council website, neighbouring Parish Councils, Local newspaper, and Village Notice Board etc.

13. 'Members' Items, (AOB).

None

14. **Date for the next Parish Council Meeting**

Village hall - 25th August 2022 - 7pm

The Chair thanked everyone for attending and the meeting closed at 7.55pm

Signed,



Simon Riley, Chair

Action List - 30th June 2022

Ragwort removal - **Action:** SR

Speeding restrictions - **Action:** SR

Defib Training – **Action:** JeH

Website/Laptop – **Action:** SR

Sanitation for the Play Park – **Action:** PC

Grants for Play Area access - **Action:** JeH

Bus Shelter - **Action:** SR

Training PC Members – **Action:** All PC Members

Job vacancy PC Clerk - **Action:** SR