

**MINUTES OF THE MEETING OF THE ANNUAL MEETING OF THE
COUNCIL, HELD IN THE VILLAGE HALL, WRIGHTS LANE,
CRIDLING STUBBS, ON WEDNESDAY 8th MAY 2019**

PRESENT –

Chairman I. Phillips, Councillor L. Phillips, Councillor S. Thompson
Mr. C.A. Hughes, Clerk to the Council

APOLOGIES

No apologies were received.

1. APPOINTMENT OF CHAIRMAN

RESOLVED

1. that Councillor I. Phillips was appointed Chairman of the Cridling Stubbs Parish Council.
2. that Councillor I. Phillips signed the declaration of acceptance of office of Chairman.

2. APPOINTMENT OF VICE CHAIRMAN

RESOLVED that Councillor L. Phillips was appointed Vice Chairman of the Cridling Stubbs Parish Council.

3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERSTS

No declarations of interest were received.

4. MINUTES

RESOLVED that the Minutes of the meeting of the Council held on 8th April 2019 (copies of which had previously been circulated to each Member) was approved as a correct record and signed by the Chairman.

5. ACCOUNTS FOR PAYMENT

RESOLVED

- (1) that the following schedule of accounts for payment was

approved:-

James Capon Grass Cutting Services for March 2019	£135.00 000172
Came and Company Insurance Annual insurance fee	£384.48 000171
John Hardy Internal Auditor Service	£50.00 000173
James Capon Grass Cutting Service for April 2019	£150.00 000174

6. **PLANNING**

RESOLVED that no planning applications were received since the last Parish Council meeting on Monday 8th April 2019.

7. **CO-OPTION**

RESOLVED that Mr Chris Brundell be co-opted to the Council of Cridling Stubbs Parish Council.

8. **NOTICE BOARD**

RESOLVED

1. that the Cridling Stubbs Parish Council will purchase a notice board for the community.
2. that Mr Carl Hughes, Clerk to the Council is to provide members with a quotation of a new notice board.
3. that Cridling Stubbs Parish Council is to purchase a large, two panel, green, free-standing notice board.

9. **PUBLIC PARTICIPATION**

RESOLVED that members of the public made points of the Gale Common Project be noted,

1. that Cridling Stubbs Parish Council is to ensure that EP maintain the Cridling Stubbs village grass verges.

2. that a screen to be place around the Gale Common Project site when work is provided.
3. that the Village Hall Committee is to place a funding application for repairs to Village Hall.

10. **GRASS CUTTING SERVICES**

RESOLVED to be noted,

1. that Mr James Capon will no longer provide his grass cutting services for Cridling Stubbs Parish Council in 2019.
2. that Mrs Amanda Brundell will provide grass cutting services for Cridling Stubbs Parish Council in 2019.
3. that Mrs Amanda Brundell is paid £75.00 for every grass cut provided for Cridling Stubbs Parish Council.

11. **INTERNAL AUDIT**

INTERNAL AUDIT RESOLVED

1. that the report of the Clerk enabling the Council to demonstrate that it has a sound system of internal control and an effective internal audit system.
2. that the risk management assessments 2018/19, including the Financial Regulations and Standing Orders relating to Contracts was noted and approved;
3. that the Council records it is satisfied that it has a sound system of internal control and has undertaken an effective internal audit of the Council's accounting records, as required by the Accounts and Audit Regulations 2015.

12. **ANNUAL RETURN**

RESOLVED

1. that the Council Members approved the Cridling Stubbs Parish Council Annual Return.

2. that it was agreed that the Council would not require the external Audit in 2019.

13. **DATE OF NEXT MEETING**

The next Parish Council Meeting will be held at 7pm on Monday 8th July 2019.

Signature