

**CRIDLING STUBBS PARISH COUNCIL**  
**DRAFT MINUTES OF MEETING January 13<sup>th</sup> 2016 7pm**

Members present: Alan Anderson-Coe, Lorna Haddock, Robert Klaasen, Ian Phillips

Clerk: Lynda Anderson-Coe

**1. To receive apologies for absence**

None received

**2. To receive any declarations of pecuniary interest in the following business to be transacted**

None.

**3. To approve and sign minutes of the meeting held on 9<sup>th</sup> December 2015 as a true record.**

Minutes were accepted and signed.

**4. Matters arising from the minutes of 11<sup>th</sup> November**

The Chairman reported that the Village Hall Committee had agreed to the establishment of a Parish Council office in the village hall.

**5. Public question time**

No members of the public were present.

**6. Correspondence**

- Several letters had been received from parishioners as a result of the leaflet sent out before Christmas. The majority were positive and appreciative of what the Council has achieved in a short space of time. Some suggestions were made for future activity and the Council agreed to take them on board.
- The Chairman reported that he had emailed the Council's thanks to the Highways department for their recent action in clearing the ditch alongside the playground area, and had received an acknowledgement.

**7. Queen's birthday celebrations**

Information had been received about national activity on the 21<sup>st</sup> April to celebrate the Queen's 90<sup>th</sup> birthday enquiring whether the Council would be participating by lighting a beacon. It was agreed that the Council would be willing to contribute 50% of the cost of a gas-fuelled beacon if the Village Hall Committee contributed the other 50%. The Chairman offered to fund the cost of the gas. The Clerk agreed to forward details to the organising committee, and to liaise with the Village Hall Committee about associated activity.

**8. Emergency Plan**

NYCC had produced an Emergency Plan for the village in 2013. The contact details need to be updated. It was agreed that a leaflet would be produced for the parishioners from the Parish Council giving details of action they should take in certain circumstances, that the Village Hall would be the Refuge if needed and that an emergency box should be prepared to be kept in the Hall.

**9. Payments**

None

**10. Budget 2016/17 and setting of the precept.**

The proposed budget was discussed again in the light of the correspondence received from the village. There was likely to be some additional expenditure to achieve the objective of improving the appearance of the village with planters and hanging baskets. It was proposed by IP, seconded by AA-C and agreed by all that the required spending for 2016-7 was £2995, which would mean an increase in the precept for Band D houses of

£13.87. The increase was regrettable but necessary. This spending still did not include any payment for the Clerk and the Council agreed that further annual increases would be necessary to enable this in the future.

**11. Planning Applications.**

There are no recent applications to consider.

**12. Reports from various meetings**

None

**13. Play Area Report**

RK reported that he had undertaken two routine inspections and cleared a considerable amount of rubbish. He reported two minor repairs necessary. The annual inspection had been carried out the previous week and the report was awaited.

**14. Minor items and items for the next agenda**

It was agreed to place Standing Orders and the frequency of meetings on the next agenda.

**15. AOB**

- The Chairman reported that a local resident had registered to take on the co-ordination of the Neighbourhood Watch and that a meeting would be held shortly. The Council agreed its support.

**16. Date of next meeting**

Thursday 18<sup>th</sup> February – please note that this is a change to both the normal day and the normal week for meetings.

The meeting closed at 8.02pm

Signed:

Alan Anderson-Coe, Chairman