

**CRIDLING STUBBS PARISH COUNCIL**  
**DRAFT MINUTES OF MEETING May 25th 2016 8.30 pm**

Members present: Alan Anderson-Coe, Lorna Haddock, Robert Klaasen, Ian Phillips  
Clerk: Lynda Anderson-Coe

**1. To receive apologies for absence**

Debbie White (SDC Councillor)

**2. To receive any declarations of pecuniary interest in the following business to be transacted**

None.

**3. To approve and sign minutes of the meeting held on 13<sup>th</sup> April 2016 as a true record.**

Minutes were accepted and signed.

**4. Matters arising from the minutes of 13<sup>th</sup> April**

- Harworth estates have submitted a planning application and sent us a copy of the full file. They intend to begin low level restoration prior to receipt of planning permission. They will inform us before lorries are on the roads. It was agreed that we should ask that the reassurances from Harworth Estates regarding their proposed method of restoration and associated works should be formalised at the time we are asked for comments.
- The first session of training for the defibrillator had been held and the second session was booked.

**5. Public Time**

No members of the public present.

**6. Election of Chairman**

It was proposed by LH, seconded by IP and agreed by all that Alan Anderson-Coe should be elected as Chairman.

**7. Standing orders and confirmation of dates for meetings 2016-17**

There were no amendments to Standing Orders.

Dates for meetings for 2016-17 were agreed with the amendment that the next meeting should be 29<sup>th</sup> June rather than 6<sup>th</sup> July.

**8. Review of insurance**

It was agreed to renew the insurance premium due on 31<sup>st</sup> May. The premium covers the defibrillator and the computer both of which should be added to the asset register, as should the beacon.

**9. Review of risk assessment**

The risk assessment was reviewed and it was agreed to keep the Precept as medium risk. The RFO agreed to provide a report for the next meeting on expenditure against income for the grants received. Councillors were reminded to check their interests on the SDC website.

The RFO reported that the internal audit had been received and that there were no problems, thus completing the requirements of the annual governance statement.

**10. Correspondence**

Notification had been received that the planning application for Equestrian centre has been refused.

**11. Accounts and Payments**

We have to display unaudited accounts for 30 days from a date in June (TBC) on board and on website, and send internally audited accounts to external auditor by 13th June.

Since the beginning of April 2016 we have received £149.50 from Village Hall towards beacon.

A cheque was signed between meetings for the defibrillator

Cheques were presented for signature for the insurance premium, for grass cutting and for planters.

A letter for transfer of funds was also signed.

**12. Planning applications**

None

**13. Reports from various meetings**

None

**14. Play Area Report**

The damaged seat has been removed pending repair.

**15. Minor items and items for the next agenda**

RK agreed to take responsibility for the defibrillator.

**16. AOB**

It was agreed that a letter should be sent to Nigel Adams clarifying the information on superfast broadband contained within the Queen's Speech.

**17. Date of next meeting**

Wednesday June 29<sup>th</sup> at 7pm

Signed:

Lynda Anderson-Coe, Clerk to the Parish Council