

Cridling Stubbs Parish Council

Extraordinary Meeting

Tel – 07753 214 203
Email – info@cridlingstubbs.com
(Written questions to be submitted by 7th Dec 2023)

Simon Riley
Cridling Stubbs Parish Council
37, Croft Lea
Cridling Stubbs
North Yorkshire
WF11 0AY

11th Dec 2023

Dear Councillor,

Notice is hereby given that there will be an Extraordinary Parish Council meeting to be held in the Village Hall on Wednesday 11th Dec 2023, at 7.00 pm, when you are summand to attend.

**Yours Sincerely
S. Riley, Chair CSPC**

Agenda

1. To consider the extent, if any, to which the press or public are to be excluded from the meeting.
2. Declarations of personal and prejudicial interest, if any.
3. To receive apologies for absence.
4. The meeting will be suspended for a period of public participation, to enable members of the public present to ask questions.
5. Minutes of the Meeting of the Parish Council held on 26th July 2023 and 27th September 2023 to be approved and signed as a true record.
6. To consider and approve the Schedule of Accounts for Payment.
7. To consider and decide whether the Parish Council has any objections or wishes to express support for planning applications (if any) reviewed by North Yorkshire Council since the last meeting of the Council.
8. 2024/2025 Budget
 - a. Review and approve

9. Cridling Stubbs Parish Council Standing Orders
 - a. Review and approve

10. Cridling Stubbs Parish Council Clerk/RFO
 - a. Applications received and Interviews
 - b. Proposed Temporary arrangements to Clerk and RFO.

11. Village Hall Financial Support for the Boiler/Heating

12. 2024/2025 Village Grass Cutting Tender

13. 2024 Meeting Dates
 - a. Proposed dates and approval

14. Proposed date for the next Parish Council Meeting. **Thursday 25th January 2024 at 7pm**

Signed,

A handwritten signature in blue ink, appearing to be 'S. Riley', with a long horizontal flourish underneath.

Cllr S. Riley, Chair Person CSPC.

Extraordinary Meeting of Cridling Stubbs Parish Council

Monday 11th December 2023 – 19:00

Present; Chair, Cllr Simon Riley (SR) Vice Chair, Cllr Rod Copley (RC), Cllr Jennifer Howarth, (JH) Cllr Ian Phillips (IP).

In Attendance: 5 Members of the public
The Chair welcomed all to the Parish Council.

- 1. To consider the extent, if any, to which the press or public are to be excluded from the meeting**
No comments.
- 2. Declarations of personal and prejudicial interest if any.**
None.
- 3. To receive apologies for absence.**
Cllr Jackie Howarth unable to attend. RESOLVED.
- 4. The meeting was suspended for a period of public participation, to enable members of the public present to ask questions.**
 - a) Dog Bin near Play Park, a resident asked if there had been any update as to whether we can have another bin. Ongoing, Cllr JH to chase up NYCC.
 - b) Bus Shelter, a resident asked if the PC were able to look into a bus stop for school children to use.
Cllr SR to look in to.
 - c) Walkways to Park, a resident alerted to PC about the walkways being overgrown and full of moss making it slippy and dangerous to walk on. Cllr SR to follow up.
- 5. Minutes of the Meeting of the Parish Council held on 26th July 2023 and 27th September 2023 be approved and signed as a true record.**
Minutes from the 26th July 2023 and 27th September 2023. Minutes to stand as they are. **NO** to be altered to 'no'. Minutes and Agenda to be switched to YLCA format.
Correspondence to be included - As brought up by Cllr IP. RESOLVED.
- 6. To consider and approve the Schedule of Accounts for Payment.**
All Schedule of Accounts for Payment RESOLVED.

Company	Reason	Amount	Chq
Pagemark Solutions	Website Maintenance, Oct 23.	£98.40	DD
PKF Little John	Reminders from 20/21 late submittance.	£96.00	000020
YLCA	Training from June 23	£12.50	000021
Adams Ground Maint.	Mowing Village grass x 2 cuts, Oct 23.	£204.25	000025
Adams Ground Maint.	Mowing Village grass x 2 cuts, Sept 23.	£172.00	000024
Manor House Gardens	Village Planters	£150.00	000026
Pagemark Solutions	Website Maintenance, Nov 23.	£98.40	DD
YLCA	Training x 2 courses, 19th and 24th Nov 23.	£25.00	000022
YLCA	Training from June 23.	£16.79	000023
Pagemark Solutions	Website Maintenance, Dec 23.	£98.40	DD

7. To consider and decide whether the Parish Council has any objections or wishes to express support for planning applications (if any) reviewed by Selby District Council since the last meeting of the Council

No new planning applications.

Concerns regarding entrance for Northfield Stables, Northfield Lane, Cridling Stubbs, Knottingley, WF11 0AZ.

Ticket sent to NYCC by Cllr SR regarding the fallen tree in the park. Asked for all other trees to be inspected and consider CSPC replanting of trees. If no response from NYCC may have to consider a contractor.

8. 2023/24 Budget

Precept to be increased by 15%, after being kept the same for the last 3/4 years. Proposed by Cllr IP, seconded by Cllr RC. RESOLVED.

Grass cutting to be put out for tender to find cheapest price.

9. Cridling Stubbs Parish Council Standing Orders

a) Review and approve

SO never been on CSPC website, council to use YLCA templates going forward. Resolution - current SO to be reviewed and approved, will continue as they are for a maximum of 6 months. SO that we currently have to be uploaded onto the website, along with the transparency code.

10. Cridling Stubbs Parish Council Clerk/RFO

The CSPC has received one application for the Clerk/RFO position. All Cllrs are to be included in the interviewing process, and interview to be arranged. Interview agreed to be arranged for Tuesday 19th December 2023 at 7.30pm depending on applicants' availability. Application form to be issued to the applicant by Cllr IP.

In the meantime, in the absence of a clerk a temporary clerk/RFO will need to be appointed - this can be carried out by a member of the PC. PC to check if Cllr SR can hold both positions of Chair and RFO. Cllr JH has been appointed temporary clerk, proposed by Cllr SR and seconded by Cllr RC.

In the event of any applicant not being successful, the PC will advertise on YLCA website and approach other councils for the Clerk/RFO position.

It is agreed that in the event of Cllr SR being unable to continue in the roles of both Chair and RFO, Cllr IP will stand as temporary Chair until a permanent Clerk is appointed.

11. Village Hall Financial Support for Boiler/Heating

CSPC has received legal advice to obtain a copy of Cridling Stubbs Village Hall accounts to ensure that they don't have the funds to cover the boiler funds, before CSPC are able to give a donation. Cllr IP should be able to provide on behalf of CSVH at the next council meeting.

12. 2024/2025 Village Grass Cutting Tender

CSPC decided that the Grass Cutting tender is to go out for renewal, and to include hedge going forward.

13. 2024 Meeting Dates

a) Proposed dates and approval

Dated Proposed:

Thursday 25th January 2024 7pm

Thursday 28th March 2024 7pm

Thursday 30th May 2024 7pm

Thursday 25th July 2024 7pm

Thursday 25th July 2024 7pm

Thursday 26th September 2024 7pm

Thursday 28th November 2024 7pm

Concern over May 2024 date due to the pending Bank Holiday Weekend. CSPC suggested bringing the meeting forward a week to Thursday 16th May 2024 7pm and include the Parish Meeting on this date at 6pm. RESOLVED.

14. Date for the next Parish Council Meeting

Next PC meeting in the Village Hall, on **Thursday 25th January 2023 at 19:00.**

The Chair thanked everyone for attending and the meeting was closed at 20:07.

Signed



Simon Riley

Chair Cridling Stubbs Parish Council.