

Cridling Stubbs Parish Annual Meeting of the Council.

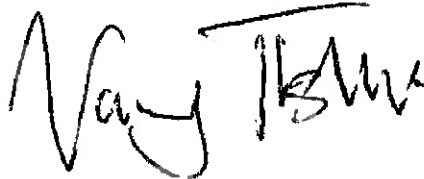
**Clerk: Ms Vanessa Thurston
Spring Lodge Farm, Northfield Lane, Cridling Stubbs, WF11 0AW
Tel: 07770 774661. E-mail: info@cridlingstubbs.com**

Dear Residents

10th Sept 2024

You are invited to attend the next meeting of Cridling Stubbs Parish Council, to be held on **TUESDAY 24TH SEPTEMBER 2024** at 7.00pm in the Village Hall Cridling Stubbs.

Ms V. Thurston



Signed

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. To consider the extent, if any required to which public and press are to be excluded from the meeting.
 - 2.1 Employee Payroll information.
3.
 - 3.1 To receive apologies for absence and record these in the minutes.
 - 3.2 To consider the approval of reasons for absence given by councillors.
4.
 - 4.1 To receive, consider and decide upon any applications for dispensation.
 - 4.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
5. The meeting will be suspended for a period of public participation, to enable members of the public present to ask question.
6. To confirm the minutes of meeting held on 25th July 2024, as a true and correct record.
7. To receive information on the following ongoing issues and decide further action where necessary:
 - 7.2 To receive an up-date on the overgrown grass areas on Cobcroft Ln and Wrights Lane.
 - 7.2 To receive an up-date on the Residents funding group and the application through Gale Common Community Fund.
 - 7.2 To receive an up-date and agree the company to fell the damaged trees, along Cobcroft Ln on the grassed area.
 - 7.3 To receive an up-date on the Damage to Playpark.
 - 7.4 To receive an up-date on the widening of the path between Wrights Ln and the Playpark.
 - 7.5 To receive an up-date on the Bus Shelter.

8. To consider and decide upon the following planning applications:
 - 8.1 No applications within Cridling Stubbs Parish since last Parish Council Meeting.
9. To receive and note the following planning decision/information:
 - 9.1 Little Oaks Donkey Sanctuary, Cobcroft Lane, Cridling Stubbs.
10. Matters requested by councillors:
 - 10.1 None
11. Financial matters:
 - 11.1 To receive and note current bank balance as at 23rd September 2024
 - 11.2 To receive and note budget comparison.
 - 11.3 To approve the following accounts for payment:
 - 11.3.1 Adams Ground Maintenance, (Grass cut Park and VH, August inv: SI-417) - £216.60.
 - 11.3.2 Adams Ground Maintenance, (Grass cut Park and VH, September inv: SI-422) - £216.60.
 - 11.3.3 Lofthouse Accountants, (Payroll Invoice, period Apr – Sep, inv: 337069) - £36.60.
 - 11.3.4 To note payment made by Standing Order:
 - (a) Pagemark Solutions, (website Maintenance, Aug 24 inv: 4169) - £74.40
 - (b) Pagemark Solutions, (website Maintenance, Sept 24 inv: 4111) - £74.40
12. Correspondence received:

To receive information on the following new correspondence and decide further action where necessary.

 - 12.1 Emails relating to general NYC information.
13. To notify the clerk of matters for inclusion on the agenda of the next meeting.
 - 13.1 Suggested courses for the Parish Council Councillors.
14. To confirm the date of the next meeting as Tuesday 26th November 2024 at 7pm in the Village Hall.
15. Public and Press Excluded
Employment matters:
 - 14.1 Wages Payment, Period 1 – 6,

CRIDLING STUBBS PARISH COUNCIL

Minutes of a meeting of Cridling Stubbs Parish Council held on the 24th September 2024 at 7.00pm in Cridling Stubbs Village Hall.

Present: Chair Cllr Simon Riley (SR), Vice Chair Cllr Rod Copley (RC), Cllr Jenny Howarth (JH), Cllr Jackie Howarth (JaH), Cllr Ian Phillips IP. Five members of the public and PC Sarah Ward.

The Chair opened the meeting, welcomed all in attendance and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

1. To consider the extent, if any required to which public and press are to be excluded from the meeting.
 - 1.1 Proposed by Chair that the Press and Public be excluded from Agenda point 14, 'Employment Matters' due to GDPR, salary. Proposed Cllr SR second Cllr IP, all agreed – RESOLVED.
2. To receive apologies for absence
 - 2.1 None – RESOLVED.
 - 2.2 None – RESOLVED.
3. To receive, consider and decide upon any applications for dispensation.
 - 3.1 No members of the council had any declarations of interest or requests for dispensation.
4. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
 - 4.1 No members of the council had any additional declarations of interest.
5. Meeting Suspended for a period of Public Participation, to enable members of the public present to ask questions.
 - 5.1 Dog Waste Bin – A resident requested an update on NYC waste bin. Cllr JH updated meeting: NYC had confirmed we can have one, emptied by NYC. A site survey/meeting is required to agree the location. No date yet agreed as to the survey/meeting date.
 - 5.2 Accounts – A resident asked when he would be allowed to view the accounts; Chair asked the resident to provide a written request via the clerk and arrangements will be made via the RFO to have them made available for you.
 - 5.3 PC Sarah Ward updated the meeting on the reported crime in the PC Boundary, (only one public disturbance). PC Ward asked that reports of nuisance crimes are reported through the NYP website to make sure they are added to the statistics.
Clerk to add details of the NYP website to the PC Website and Notice Board.
PC Ward left the meeting.
6. To confirm the minutes of meeting held on 25th July 2024, as a true and correct record
 - 6.1 Proposed as correct by Cllr SR seconded by Cllr JaH, all agreed – RESOLVED.



7. To receive information on the following ongoing issues and decide further action where necessary
- 7.1 Up-date on overgrown roadside grass along Cobcroft Lane and Wrights Lane had now been cut, awaiting hedges to be cut once harvest was completed. Cllr IP proposed that when the Clerk was passing through the village any future issues, she contacts Area7 and pursues. All agreed. – RESOLVED.
 - 7.2 Up-date on the Residents funding group ref: Gale Common Community Fund – the application for a £1,000 grant for the work on the damaged trees along Cobcroft Lane has been successful and the funds have been received into the PC bank account. The group are pursuing further funding for the VH through the same Community Fund and further grants via Cllr John McCartney.
 - 7.3 Up-date on damaged trees on Cobcroft Lane. – Cllr IP proposed Square Tree be asked to resolve the damage trees issue and groundwork under them along Cobcroft Lane in October. All agreed – RESOLVED.
 - 7.4 Up-date that the grant trees from the Forestry Commission will arrive in November, Cllr SR to fill and apply for the Planting Application form for the new trees to NYC. Proposed Cllr IP seconded by Cllr SR.
 - 7.5 Up-date on the Footpath along Cobcroft Lane from Wrights Lane to Northfield Lane – Quote received from NYC to widen the path at £3250.00 As the PC do not have the funds to carry out this work and it was agreed by all that this should be the responsibility of Area7/NYC. Discussion over liability and third-party groups to continue. Cllr SR passed to the Clerk to progress, to be supported by Cllr IP.
 - 7.6 Up-date on the Bus Shelter for the Village Children to use while awaiting collection of the school pick up/drop off – Cllr SR proposed that this be part of the funding scheme, all agreed and Cllr IP to investigate VH constraints on siting the Bus Shelter on the VH grounds.
 - 7.7 Damage to Playpark equipment. – Cllr SR reported that the quote to replace the climbing frame like for like would be £25,000. Insurance company have agreed that one quote to repair the equipment will be acceptable and not two as previously requested. Cllr IP asked what impact the claim would have on any future Premium? Cllr Sr to investigate and report.
8. To consider and decide upon the following planning applications
- 8.1 None received from NYC since the last CSPC meeting - RESOLVED.
9. Planning Decisions and information
- 9.1 Little Oaks Donkey Sanctuary, Cobcroft Lane, Cridling Stubbs. – The Chair, against the Clerks advice, informed the meeting that there were no requirements for further discussions on the stated application as it had not been re-assigned for Public Consultation after the Planning Officer requested some additional information. The information requested is available to the public on the Planning Website as reported by the Clerk and there is no requirement in law for an applicant to give a report to the PC on any additional information requested by the planning officer.
In a discussion that took place it was raised by Cllr IP and two members of the public that the PC would not have the opportunity to have their say on any additional information to Planning applications when they are not re-assigned for public consultation. It was agreed that any additional information to all Planning Application, requested by either the applicant or the Planning Officer will be brought to the PC by the Clerk going forward – RESOLVED.



10. Matters requested by councillors
- 10.1 Operating effectiveness. – Cllr IP requested that the PC investigate areas where it could operate more effectively and in the spirit of transparency and take steps to improve where necessary. Chair agreed but requested it be taken out of the PC meetings and any agreed improvements be reported back on the PC meetings. – RESOLVED.
- 10.2 Any email issues experienced by Council members requires the individual to contact IT support, details sent to individuals private and PC email addresses.
11. To receive and consider for decision any recommendations from the Council's Committees
- 11.1 No Council Committees established. – RESOLVED.
12. Financial Matters
- 12.1 To receive and note current bank balance as of 20th September 2024
- Current Account Balance - £8,971.40, (including £6,000 Grants)
- Second part of Precept to be paid end of Sept – £2862.00.
- 12.2 To receive and note budget comparison. – RESOLVED.
- 12.3 To approve the following accounts for payment: All payments approved.
- (a) Adams Ground Maintenance, (Grass cutting, inv: SI-417) - £216.60.
- (b) Adams Ground Maintenance, (Grass cutting, inv: SI-422) - £216.60.
- (c) Lofthouse Accountants, (Payroll Invoice, period Apr – Sept, inv:337069) - £36.60
- To note payment made by Standing Order:
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- 12.4 Chair reported that the Clerk would soon be taking over the role of RFO from him Cllr IP advised full access user to be given to the Clerk with view access for Cllr's plus additional signatories for cheque payments. Proposed Cllr JH, seconded by Cllr SR, all agreed. – RESOLVED.
13. Correspondence received
- 13.1 None received. – RESOLVED.
14. To notify the Clerk of matters for inclusion on the next meeting Agenda.
- 14.1 Clerk to compile a list of suitable training courses for all PC members.
- 14.2 YLCA proposed new gov.com website for all PC's. Clerk requested to investigate and report back on next meeting.
- 14.3 Grass cutting, current provider and additional quotes for 2025 – 2027.
- 14.4 Proposed dates for the 2025 – 2026 Parish Council Meetings.
- 14.5 Proposed Parish Council Budget for 2025 – 2026 by the RFO.
14. Employment matters
- 14.1 Public and Press requested to leave. Proposed increase in Salary rate due to NJC agreement. Proposed by Cllr SR, seconded by Cllr JH agreed by all – RESOLVED.
22. Date of the next meeting
- To confirm the date of the next meeting as Tuesday 19th November 2024 at 7pm in the Village Hall.
- There being no other business, the Chair thanked all for attending and closed the meeting at 21.10.

