

Cridling Stubbs Parish Annual Meeting of the Council.

Temporary Clerk: Miss Jennifer Howarth

Little Oakes Farm, Donkey Sanctuary, Cobcroft Lane, Cridling Stubbs, WF11 0AZ

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Dear Resident

12th May 2026

You are invited to attend the next meeting of Cridling Stubbs Parish Council, to be held on
THURSDAY 21st May 2026 at 7.00pm in the Village Hall Cridling Stubbs.

Ms J. Howarth



Signed

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. Annual Report 2025/26
3. Financial Report 2025/26.
4. Appointment of Chair of the Council.
5. Signing of Declaration of Acceptance of Office.
6. Appointment of Vice-Chair of the Council.
7. Signing of Declaration of Acceptance of Office.
8. To consider the extent, if any required to which public and press are to be excluded from the meeting.
 - 8.1
9.
 - 9.1 To receive apologies for absence and record these in the minutes.
 - 9.2 To consider the approval of reasons for absence given by councillors.
10.
 - 10.1 To receive, consider and decide upon any applications for dispensation.
 - 10.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
11. The meeting will be suspended for a period of public participation, to enable members of the public present to ask question.
12. To confirm the minutes of meeting held on 2nd April 2026, as a true and correct record.

13. To receive information on the following ongoing issues and decide further action where necessary:
 - 13.1 Response to questions forwarded from Parish Meeting.
 - 13.2 2025/26 Annual Governance and Accountability Return, (AGAR) Financial Audit carried out by Lofthouse Accountants.
 - 13.3 Report on Burial Board meeting 20th April 2026 - Chair.
 - 13.4 Quarry Stone.
14. To consider and decide upon the following planning applications:
 - 14.1 None.
15. To receive and note the following planning decision/information:
 - 15.1 ZG2026/0022/HPA - Mr Matthew Wardman, Erection of two storey front extension at Manor Grange Cottage, Wrights Lane, Cridling Stubbs, - 20.03.2026, Permitted.
 - 15.2 ZG2026/0090/HPA - Mr Alex Shires, Erection of single storey side and rear wrap around extension at 27 Croft Lea, Cridling Stubbs. - 23.03.2026, Permitted
16. Matters requested by councillors:
 - 16.1 None.
17. Financial matters:
 - 17.1 To receive and note current bank balance on 21st May 2026.
 - 17.2 To receive and note budget comparison.
 - 17.3 To approve the following accounts for payment:

To note payment made by Cheque:	Cheque	Amount
(a) Lofthouse Accountants, (Audit for AGAR, inv: 338480)	75	£258.00
(b) Community Insurance, (PLI for 2026/27, inv: 15471122)	74	£1,002.14
To note payment made by Standing Order:		
(a) Pagemark Solutions, (website Maintenance, Feb 26, inv: 5347)	N/A	£78.00
(b) Lloyds Bank, (Monthly charges, - Mar - Apr 2026)	N/A	£5.25
To note payment made by Bank Transfer:		
(a) Womersley Parish Council (Magazine Fee, 2026-27 inv: 104)	N/A	£45.00
(b) DC Tree Company, (Grass cutting, May inv: DC05)	N/A	£300.00
Expected spend in May 2026		£1,688.39

To note payment made by Cheque:	Cheque	Amount
(a) YLCA. (Planning Policy webinar Cllr SR, inv: 5216)	70	£18.20
(b) DC Tree Company, (Grass cutting, March inv: 25/93)	72	£300.00
(c) YLCA. (Yearly Subscription inv: 5861)	73	£76.00
To note payment made by Standing Order:		
(a) Pagemark Solutions, (website Maintenance, Feb 26, inv: 5225)	N/A	£78.00
(b) Lloyds Bank, (Monthly charges, Jan - Feb 2026)	N/A	£4.75
To note payment made by Bank Transfer:		
(b) Parkers Maintenance (removal/disposal of climbing frame, inv: PM1)	N/A	£300.00
(b) DC Tree Company, (Grass cutting, April inv: 26/07)	N/A	£300.00
Actuals spend in April 2026		£1,076.95

18. Correspondence received:
To receive information on the following new correspondence and decide further action where necessary.
 - 18.1 Gallagher Community Insurance renewal details - email.
19. To notify the clerk of matters for inclusion on the agenda of the next meeting.
 - 19.1 Cridling Stubbs Risk Assessment.
20. Employment matters:
 - 20.1
21. To confirm the date of the next Parish Council meeting as Thursday 23rd July 2026 at 7pm in the Village Hall.

CRIDLING STUBBS PARISH ANNUAL MEETING OF THE COUNCIL

Minutes of a meeting of Cridling Stubbs Parish Council held on the 21st May 2026, at 7pm in the Cridling Stubbs Village Hall.

Present: Chair, Cllr Simon Riley (SR). Vice Chair, Cllr Rod Copley (RC). Cllr Jenny Howarth, (JH).

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.
2. Annual Report 2025/26 – Chair gave a verbal report on the Parish Council achievements over 2025/26 and the plans for the coming year 2026/27.
3. Financial Report – Chair gave a report on the 2025/26 finances and the plans for the coming year 2026/27.
4. Appointment of Chair of the Council – Cllr SR was proposed by Cllr RC for position of Chair. Seconded by Cllr JH. – RESOLVED.
5. Signing of Declaration of Acceptance of Office. – RESOLVED.
6. Appointment of Vice Chair of the Council – Cllr RC was proposed by Cllr JH for the position of Vice Chair. Seconded by Cllr SR. – RESOLVED.
7. Signing of Declaration of Acceptance of Office. – RESOLVED.
8. To consider the extent, if any required to which public and press are to be excluded from the meeting.
 - 8.1 None.
9.
 - 9.1 To receive apologies for absence and record these in the minutes.
Cllr JaH sent her apologies that she could not attend due to illness.
 - 9.2 To consider the approval of reasons for absence given by councillors.
Approved – RESOLVED.
10.
 - 10.1 To receive, consider and decide upon any applications for dispensation.
No members of the council had any declarations of interest or requests for dispensation. – RESOLVED.
 - 10.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
No members of the council had any declarations of interest or requests for dispensation. – RESOLVED.
11. The meeting will be suspended for a period of public participation, to enable members of the public present to ask question.
None
12. To confirm the minutes of meeting held on 2nd April 2026, as a true and correct record. – Agreed, signed by the Chair. – RESOLVED

13. To receive information on the following ongoing issues and decide further action where necessary:
- 13.1 Response to questions forwarded from Parish Meeting:
- (a) What is the Parish Council doing about replacing the Large Climbing Frame with Slide? – The PC will endeavour to source funding via Grants and funds from the Precept to cover a replacement, but this maybe a different piece of equipment than the original one due to funding available. – RESOLVED.
- (b) Can a fence be erected to stop vehicles parking on the grass at the entrance of the village? – This would not be possible due to access required to the electricity post on the grassed area. Large stones have been acquired from Darrington Quarry and will be placed to stop vehicles parking on the grass but will still allow access should this be required. – RESOLVED.
- 13.2 2025/26 Annual Governance and Accountability Return, (AGAR) and the Financial Audit. – Chair reported that the External Accountant, Lofthouse Accountants in Pontefract had been completed and no discrepancies had been found.
All AGAR documents discussed, completed and signed by the Chair. The required documents will be displayed on the Notice Board and Website for the required period and sent to External Auditors. – RESOLVED.
- 13.3 Report on the Burial Board meeting 20th April 2026 – All matters in the Minuets from the meeting discussed – RESOLVED
- 13.4 Quarry Stone – The stone is ready to collect and will be placed over W.C. 25th May 2026. – RESOLVED.
14. To consider and decide upon the following planning applications:
- 14.1 None.
15. To receive and note the following planning decision/information:
- 15.1 ZG2026/0022/HPA – Mr Matthew Wardman, Erection of two storey front extension at Manor Grage Cottage, Wright Lane, Cridling Stubbs. - 20.03.2026, Permitted.
- 15.2 ZG2026/0090/HPA – Mr Alex Shires, Erection of single storey side and rear wrap around extension at 27 Croft Lea, Cridling Stubbs. – 23.03.2026, Permitted.
16. Matters requested by councillors:
- 16.1 None
17. Financial matters:
- 17.1 To receive and note current bank balance on 21st May 2026. - £6,705.66
- 17.2 To receive and note budget comparison.
Relevant documents had been circulated to councillors prior to the meeting, no comments. All agreed – RESOLVED.
- 17.3 To approve the following accounts for payment:
All agreed – RESOLVED.

To note payment made by Cheque:	Cheque	Amount
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19. To notify the clerk of matters for inclusion on the agenda of the next meeting.
19.1 Cridling Stubbs Risk Assessment.
19.2 Park Equipment.
20. Employment matters:
14.1 Clerk.
21. To confirm the date of the next Parish Council Meeting as Thursday 23rd July 2026 at 7pm in the Village Hall.

There being no other business, the Chair thanked all for attending and closed the meeting closed at 8pm.