WOMERSLEY BURIAL (JOINT) AUTHORITY

Chairman: Mrs M Whittles
Parish Clerk: Ms S Coles
parishclerk@womersleyparishcouncil.gov.uk

Agenda for the meeting to be held on Monday 27th July at 6pm to 6.45pm in the Fig and Olive Womersley.

16/07/26 WELCOME AND MINUTES OF LAST MEETING.

1. Chairman to welcome all present to the meeting.
2. Chairman to sign the minutes of previous meeting held on 20th April 2026 if all approved.

17/07/26 REPORT FROM YORKSHIRE ASSOCIATION OF LOCAL COUNCILS

Clerk has spent several hours checking the PC minutes from 1895 onwards then went to the Northallerton archives to view the WJBB old minute book. There is a Burial Board Minute dated 4th March 1925 to say: The Clerk to write to Messrs Poppleton asking for the purchase of 40X27 yards belonging to Rev Hoy Vicar of Womersley. (Presumably Poppletons was a solicitor). In the accounts book there is two entries date November 1921 for a payment to be made to Poppletons for £53, 18s and 9d and again on December 2nd a payment of £23, 4s and 3d being the balance of the purchase of the land.

These are the only documents I can find which support the purchase of what we now know as the Cemetery. There are no purchase documents/contract documents at Northallerton or in my possession.
The Minute book states that Womersley, Kirk Smeaton and Stubbs Waldon made contributions to the purchase via a Precept made to the parishes by the Burial Board.
This information has been sent to YLCA for further comment as to how to proceed to transfer the Cemetery to Womersley Parish Council please see attached email from them.

18/07/26 REPORT ON THE PROGRESS FOR THE EXTENSION OF THE CEMETERY.

None.

18/07/26 BURIALS SINCE LAST MEETING/MEMORIAL HEADSTONE REQUESTS.

No burials.
One memorial headstone to be engraved with a 2nd inscription in the name of Ellen Hinchliffe. Payment of £35.20 has been requested.

19/07/26 FINANCE REPORTS

Bank Statement dated 30.06.26

20/07/26 INSURANCE AND HEALTH & SAFETY MATTERS

1. Confirmation of insurance cover is attached.
2. The Parish Council signed its Health & Safety Policy at its meeting on 20th May 2026 which would be presumed to cover the Cemetery. MIN14/05/26.
3. Mr Curnow's latest public liability insurance certificate has been received and on file we have his Method Statement and Risk Assessment documents.
4. Mr Bramley grave digger has not supplied his public liability or Method Statement/Risk Assessment.

21/07/26 ANNUAL INCREASE IN BURIAL FEES.

Please see attached comparison of burial fees.

Date of the next meeting.

It is suggested that the next meeting is held at 6pm on 19th October 2026.

Closure of meeting.